

Retailer Sales Receipt Requirements for Private Label Programs

There may be exceptions, but all language must be approved in writing by Genesis FS Card Services before it is printed on a receipt. Genesis Financial Solutions, Genesis FS Card Services, or Genesis Credit should never be disclosed as the lender, issuer, or financing entity.

Receipts Must Have

Purchase Details:

- Purchase date
- Total purchase amount being charged
- Last 4 digits of account number being charged

Store Information:

- Name of the store
- Address/location of the store

Customer Authorization:

- Language authorizing the purchase to be charged to the Genesis account:
 - "By my signature, I authorize this purchase to be charged to my account ending in [XXXX]"
- Signature of customer authorizing the charge to their account

Receipts Should Have

- Associate name to prevent fraud
- Total shipping charge
- Total handling charge
- Delivery information
- Language about fees if they are non-refundable
 - **f** delivery fee
 - **1** restocking fee
- ! Itemization
 - only required for products and is not needed for services

Receipts Cannot Have

- Financing promotion or terms language
- Promotion expiration
- Language indicating Genesis is the lender, issuer, or financing entity
- Mention of accounts being private label